

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 3, 2023**

CALL TO ORDER

Mayor Phillips called the April 3, 2023, regular meeting of the Green Township Committee to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: The Deputy Clerk read the statement of adequate notice.

ROLL CALL: Present: James DeYoung, Bader Qarmout, Virginia “Ginnie” Raffay, Michael Rose, and Mayor Margaret “Peg” Phillips

Also present: Mark Zschack, Township Clerk/Administrator; Ursula Leo, Esq., Township Attorney; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Phillips requested a motion to approve the agenda with the addition of a discussion item concerning Liquor License Reform.

Motion: Rose

Seconded: DeYoung

Discussion: None

All were in favor.

The Township Clerk explained approving the agenda as per Parliamentary Procedures and suspending the rules if necessary to make any changes to the agenda after approval.

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. Mayor Phillips noted that no public was present and closed Open Public Session #1.

EXECUTIVE SESSION: Resolution ES2023-05 - Litigation - Block 16, Lot 21.02

Qarmout motioned at 7:07 p.m. to enter Executive Session

Seconded: Raffay

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 7:30 p.m.

Raffay motioned to close Executive Session and return to Open Public Session

Seconded: DeYoung

Discussion: None

All were in favor.

CONSENT AGENDA:

1. **RESOLUTIONS:** *(Approval of the Following)*

None

2. **CORRESPONDENCE:** *(Acceptance for Filing of the Following)*

a. *Township of Fredon Ordinance Adopted on March 23, 2023, Amending Chapter 505 of the Township Code Entitled “Vacant and Abandoned Properties”*

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3. **REPORTS:** *(Acceptance for Filing of the Following)*
- a. *Treasurer's Report - January 31 and February 28, 2023*
 - b. *Sussex County Open Space Committee Minutes - February 23, 2023*
 - c. *Sussex County Division of Health Inspection Report - February 2023*

Qarmout motioned to move Consent Agenda

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

DISCUSSIONS:

- a. **Letter to the Legislature and Administration in Support of Property Tax Relief Funding** - Mayor Phillips referred to an email from the New Jersey League of Municipalities seeking support of the full restoration of energy tax receipts property tax relief fund. The Committee reviewed the information and supports sending the letter to members of the Senate and General Assembly.
- b. **Employee Handbook, Overtime Policy** - the Committee reviewed the revisions made from discussion at the last Committee meeting. The Township Attorney provided clarification pertaining to the recognized holidays and/or paid holiday. The Committee will consider a resolution adjusting the overtime policy at the next meeting.
- c. **Liquor License Reform** - Mayor Phillips received an email from Governor Murphy's office asking for support for liquor license reform. The Committee stated their opinions concerning liquor licenses and the existing laws limiting the supply of available licenses. The Committee does not support the liquor license reform.

OLD BUSINESS:

- a. **Public Hearing Ordinance 2023-05** - Amending the Code of the Township of Green in Order to Repeal and Replace Existing Chapter 14 "Vacant and Abandoned Properties"
Mayor Phillips opened the meeting for public comments. There being no public comments offered, Rose motioned to close Public Hearing and adopt the Ordinance.
Seconded: DeYoung
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

NEW BUSINESS:

- a. **Resolution 2023-79** - Appointment of Administrative Agent - J. Caldwell and Associates
Motion: Raffay
Seconded: Qarmout
Discussion: Qarmout asked if this position is required by law. The Township Attorney responded that it is required and explained the duties of the Administrative Agent. Qarmout noted a typo in the resolution that states, "it is anticipated to exceed." The resolution will be revised to reflect "it is not anticipated to exceed."

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Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

b. Resolution 2023-80 - Release of Bond Escrow - Block 18, Lot 62

Motion: Raffay

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

c. Resolution 2023-81 - Authorize Shared Service Agreement for Fire Marshal Services

Motion: Rose

Seconded: DeYoung

Discussion: The Township Attorney noted a typo in the resolution containing the former Sussex County Administrator' name. The resolution will be corrected with the new Administrator's name. Qarmout questioned the increase in fees. The Township Clerk explained the fees were increased slightly. No complaints have been received from the residents.

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

d. Resolution 2023-82 - Bills List (03/17/2023 to 03/29/2023)

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

e. Resolution 2023-83 - Disabled Veteran Tax Exemption - Block 6, Lot 17

Motion: Qarmout

Seconded: Rose

Discussion: Mayor Phillips reviewed the assessed value and the tax loss to the Township. Mayor Phillips asked for an updated Exempt Veterans Tax List from the Tax Assessor.

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

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f. Minutes ready for approval - March 20, 2023, regular meeting and executive session

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

MATTERS FROM THE TOWNSHIP CLERK: The Township Clerk offered the following report:

***Paraglider in EverGreen Park** - On Tuesday, March 28, 2023, at approximately 2:00 p.m., the Superintendent of Public Works witnessed a paraglider set up for departure in EverGreen Park. A very polite young man indicated that he checked all Township Ordinances and this action was not prohibited. He left without issue. The Township Attorney has indicated that park rules and section 9.10 of the current code could apply. The recommendation has been made to update code to be more specific concerning these types of aircraft. An Ordinance draft will be sent out for consideration at the next meeting.*

***SCMUA Bulk Waste Increase** - For the past 12 years SCMUA has kept their solid waste disposal rate flat at \$96.00 per ton. We have received notice that there is a proposed increase for 2024 to \$107.00 per ton. With a yearly average of approximately 1,500 tons this equates to \$16,500 increase for the Township.*

***Petitions for Municipal Office** - The deadline to submit a petition for municipal office was 4:00 p.m., March 27, 2023. Green Township received zero petitions for County Democratic Committee and two for Township Committee: Margaret H. Phillips and Virginia Raffay.*

***Stormwater Infrastructure Mapping** - The Superintendent of Public Works and I have continued our training for the new DPW Stormwater Management software. We have one hour of training a week and need to explore the program on our own to help cement the new information we were taught.*

***Radon Awareness Program** - We received in full reimbursement for the radon test kits purchased in the amount of \$807.25. To date residents have requested and received a total of 15 kits.*

***Emergency Operations Plan** - On March 22, 2023, OEM Coordinator, Chris Lopanik, received a letter approving the Emergency Operations Plan. This plan expires every two years and is in effect until March 22, 2025. Kudos to getting this update completed on time with the help of the previous coordinator Mike Rose.*

***New DPW Employee** - The new DPW employee, Joseph Chavarria started today. He is excited by his new position and eager to learn.*

MATTERS FROM THE GOVERNING BODY: Rose commented that the guard rails on County roads are a disaster. The Township Clerk has previously contacted the County and will contact them again with a list of damaged guard rails throughout the Township.

Rose asked the Committee's opinion on going to paperless packets for Committee meetings. A discussion ensued and at this time the majority of the Committee prefers to receive paper packets; however, where applicable double-sided copies will be provided. A discussion ensued concerning the in-person delivery of packets. The packets will continue to be delivered in person as well as by email.

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Qarmout offered no comments.

Raffay offered no comments.

DeYoung noted that a group of volunteers is gathering on June 10, 2023, to begin restoration on the Greendell Train Station. The group is fundraising to replace the roof on the train station.

Mayor Phillips provided an update on the New Jersey League of Municipalities Mayors' Legislative Day she attended. Mr. Daniel Conkling received recognition for the Elected Officials Hall of Fame for his 20 years of service dedicated to the Green Township Committee.

Mayor Phillips asked the Township Attorney if there has been an update relating to signing the opioid settlement agreement. The Township Attorney is not aware of but will look into an update.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney asked for clarification on revising the public parks property ordinance adding language for land aircraft. The Township Attorney asked about including drones in the revised ordinance. Mayor Phillips commented that the use of drones is prohibited on Township owned properties as per Ordinance 2020-07.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: The Township Clerk read the following report provided by the Superintendent of Public Works:

- *Working on baseball and soft ball fields, they are now open*
- *The pavilion at Evergreen Park is de-winterized and the bathrooms are now open*
- *We removed fallen trees on the County connecting trail and Evergreen trail*
- *Continuing sweeping operations on various roads curb lines*
- *Crews continuing cleaning out flows and pipe inlets with Vac-All*
- *Patched Potholes various roads as needed*
- *When the weather allows, we will be switching out winter equipment for spring /summer equipment on the fleet*
- *Fixed section of guide rail at intersection of Phillips and Pequest*

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. Mayor Phillips noted that no public members were present and closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2023-07

- Attorney-Client Advice - Open Space Ordinance
- Attorney-Client Advice - Propane Billing Discrepancy
- Purchase of Real Property - Block 113, Lot 1.02
- Personnel - Animal Control

Mayor Phillips announced it is anticipated that each of these subject matters will be made public upon the conclusion of each individual specified subject matter and that no action is anticipated to be taken at the conclusion of Executive Session.

Qarmout motioned to enter Executive Session at 8:29 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

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The Committee returned to Open Public Session at 9:24 p.m.

Raffay motioned to close Executive Session and return to Open Public Session

Seconded: DeYoung

Discussion: None

All were in favor.

Mayor Phillips announced the next meeting is scheduled for Monday, April 17, 2023, at 7:00 p.m.

ADJOURNMENT:

Rose motioned to adjourn at 9:25 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE
MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: April 17, 2023

**RESOLUTION ES 2023-05
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

Personnel Contract Negotiation Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: April 3, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 3, 2023.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

ORDINANCE NO. 2023-05

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**AN ORDINANCE AMENDING THE CODE OF THE
TOWNSHIP OF GREEN IN ORDER TO REPEAL AND REPLACE EXISTING CHAPTER
14 "VACANT AND ABANDONED PROPERTIES"**

WHEREAS, the Green Township Committee previously adopted Ordinance 2016-04 which established Chapter 14, "Vacant and Abandoned Properties". The Township Committee desires to amend Chapter 14 in order to make it consistent P.L. 2021, Chapter 444, which includes uniform requirements for municipal vacant and abandoned property registration programs.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Green, Sussex County, New Jersey, that existing Chapter 14, of the Code of the Township of Green entitled "Vacant and Abandoned Properties" is repealed and replaced as follows:

SECTION 1:

ARTICLE I – REGISTRATION OF VACANT PROPERTIES

SECTION 14-1 - DEFINITIONS

As used in this section, the following terms shall have the meanings indicated:

- a. **ABANDONED PROPERTY** - As defined in accordance with the Abandoned Properties Rehabilitation Act, N.J.S.A. 55:19-78 et seq., shall mean the following:
 1. Except as provided in N.J.S.A. 55:19-83, any property that has not been legally occupied for a period of six (6) months and which meets any one of the following additional criteria may be deemed to be abandoned property upon a determination by the Public Officer that:
 - (a) The property is in need of rehabilitation in the reasonable judgment of the Public Officer, and no rehabilitation has taken place during that six (6) month period;
 - (b) Construction was initiated on the property and was discontinued prior to completion, leaving the building unsuitable for occupancy, and no construction has taken place for at least six (6) months as of the date of a determination by the Public Officer pursuant to this section;
 - (c) At least one installment of property tax remains unpaid and delinquent on that property in accordance with N.J.S.A. 54:4-1 et seq., as of the date of a determination by the Public Officer pursuant to this section;
or
 - (d) The property has been determined to be a nuisance by the Public Officer in accordance with Section 5 of P.L. 2003, c. 210 (N.J.S.A. 55:19-82).

2. A property which contains both residential and non-residential space may be considered abandoned pursuant to N.J.S.A. 55:19-78 et seq., so long as two-thirds or more of the total net square footage of the building was previously legally occupied as residential space and none of the residential space has been legally occupied for at least six (6) months at the time of the determination of abandonment by the Public Officer and the property meets the criteria of either Subsection (1)(a) or Subsection (1)(d) of this Section 14-1.
 - b. **ACTIVELY MARKETED VACANT PROPERTIES** - Owners of properties meeting the definition of "Vacant Property" that are being bonafidely actively marketed for sale shall file a Registration Statement with the Township in accordance with the terms and conditions of this Chapter, but shall be exempt from the payment of a registration fee. The owner of any such property in order to be exempt from the payment of a registration fee shall provide adequate proof to the Township of the bonafide active marketing of the property for sale by providing such evidence of such bonafide active marketing activities as shall be reasonably required by the Township, including but not limited to, copies of listing agreements and/or pending contracts of sale or other advertising or marketing efforts being made by the property owner directly to promote the sale of the property. Although exempt from the payment of any registration fee, in all other respects, the property owner of any vacant property that is being bonafidely actively marketed for sale shall be required to maintain the property while it is being bonafidely actively marketed in accordance with this Chapter and all other ordinances of the Township of Green.
 - c. **CREDITOR** - A mortgagee or an agent or assignee of a mortgagee, such as the servicer, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. If the entity seeking to foreclose upon the residential or commercial mortgage changes as a result of an assignment, transfer, or otherwise after the filing of the foreclosure complaint in the Superior Court, the new entity shall be deemed the Creditor for purposes of this Chapter. For purposes of this Chapter, a Creditor shall not include the State, a political subdivision of the State, a State, county or local government entity, or their agent or assignee, such as the servicer.
 - d. **EVIDENCE OF VACANCY OR ABANDONMENT** -
 1. In addition to the definitions of vacant and abandoned property in this Chapter, a property shall be considered vacant and/or abandoned if it is not legally occupied by the owner or tenant(s), and which is in such condition that it cannot be legally reoccupied because of the presence or finding of at least two (2) of the following:
 - (a) overgrown or neglected vegetation;
 - (b) the accumulation of newspapers, circulars, flyers, or mail on the property;
 - (c) disconnected gas, electric or water utility services to the property;
 - (d) the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;

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- (e) the accumulation of junk, litter, trash, or debris on the property;
- (f) the absence of window treatments such as blinds, curtains or shutters;
- (g) the absence of furnishings and personal items;
- (h) statements of neighbors, delivery persons, or government employees indicating that the property is vacant or abandoned;
- (i) windows or entrances to the property that are boarded up or closed off, or multiple window panes that are damaged, broken and unrepaired;
- (j) doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- (k) a risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- (l) an uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- (m) the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- (n) a written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
- (o) any other reasonable indicia of abandonment.

2. Property determined to be "abandoned property" in accordance with the meaning of such term in the Abandoned Properties Rehabilitation Act, N.J.S.A. 55:19-78 et seq., shall also be deemed to be vacant property for the purposes of this section.

- e. **OWNER** - Shall include the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provisions of C.46:10B-51, or any other entity determined by the Township of Green to act with respect to the property. The term "Owner" shall not include any duly licensed real estate agent engaged solely in the sale of the property on behalf of the Owner.
- f. **PROPERTIES UNDER REPAIR OR RENOVATION** - Owners of properties meeting the definition of "vacant property" that are in the process of being repaired or renovated shall file a Registration Statement with the Township in accordance with the terms and conditions of this chapter, but shall be exempt from the payment of a registration fee. The owner of any such property in order to be exempt from the payment of a registration fee shall have obtained all necessary permits and approvals from the Township to repair or renovate the property and shall demonstrate proof to the Township of diligent continuous efforts by the owner to promptly complete the repair or renovation of any such property.
- g. **PUBLIC OFFICER** - as designated in Section 14-14.

- h. **SEASONAL RESIDENCES** - Seasonal residences shall be those residences in the Township of Green which may only be lawfully occupied on a limited single basis and not on a year round basis. For seasonal properties, the properties shall not be considered abandoned or vacant for purposes of this ordinance unless said residence is abandoned or vacant during the period of time when it may be lawfully seasonably occupied.
- i. **SEASONALLY OCCUPIED PROPERTIES** - Seasonally occupied properties shall be those properties in the Township which are occupied on a limited, part-time or seasonal basis and not on a year-round basis by the owner. Owners of seasonably occupied residences shall be required to file a registration statement with the Township, but shall be exempt from payment of any registration fee and the posting of a placard on the property as otherwise required by Section 14-5 of this Chapter.
- j. **VACANT PROPERTY** - Any building used or to be used as a residence which is not legally occupied or at which substantially all lawful construction operations or residential occupancy has ceased for a period of at least three (3) months, and any commercial property that has not been legally occupied or at which substantially all lawful construction operations have ceased for a period of at least (3) three months, and which exhibits evidence of vacancy such that a reasonable person would believe that the property is vacant. Any property that contains all building systems in working order, is being maintained on a regular basis, has not been cited by the Township for any violation of municipal ordinance within such time and is being actively marketed by its owner for sale or rental shall not be deemed vacant.

SECTION 14-2 - GENERAL REQUIREMENTS.

- a. The owner of any vacant or abandoned property as defined herein shall, within 30 days after the building becomes vacant or abandoned property or within 30 days after assuming ownership of the vacant or abandoned property, whichever is later, file a registration statement for each such vacant or abandoned property with the Township of Green on forms provided by the Township of Green for such purposes. The registration shall remain valid until the end of the calendar year. The owner shall be required to renew the registration annually, no later than January 31, as long as the building remains vacant or abandoned property and shall pay a registration or renewal fee in the amount prescribed in Subsection 14-4 of this Chapter for each vacant property registered. The initial and renewal fees shall be prorated and or credited accordingly upon legal occupancy.
- b. Any owner of any building that meets the definition of "vacant property" or "abandoned property" prior to (adoption date) shall file a registration statement for that property on or before (adoption date plus 60 days). The registration statement shall include the information required under Section 14-3 of this Chapter, as well as any additional information that the Public Officer may reasonably require.

The owner shall notify the Township of Green within 30 days of any change in the registration information by filing an amended registration statement on a form provided by the Township of Green for such purpose.

- c. The registration statement shall be deemed prima facie proof of the statement therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township of Green against the owner or owners of the building.

SECTION 14-3 - REGISTRATION STATEMENT REQUIREMENTS; PROPERTY INSPECTION

- a. After filing a registration statement or a renewal of a registration statement, the owner of any vacant or abandoned property shall provide access to the Township of Green Public Officer if requested, following reasonable notice, during the period covered by the initial registration or any subsequent renewal. If an inspection is required of the interior of the property due to complaints or other cause, the fee for such inspection shall be the same as that for a Continued Certificate of Occupancy inspection as provided in the applicable provisions of the Code of the Township of Green.
- b. The registration statement shall include the name, street address, and telephone number of a natural person 21 years of age or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding, on behalf of such owner or owners in connection with the enforcement of any applicable code. The designated agent must have a contact number that will be available 24 hours per day on an emergency basis. The statement shall also include the name of the person responsible for maintaining and securing the property, if different from the designated agent.
- c. An owner who is a natural person and who meets the requirements of this section as to availability of a contact number on a twenty-four-hour emergency basis may designate himself or herself as agent.

By designating an authorized agent under the provisions of this section, the owner consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of the notice or process on the authorized agent. Any owner who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purpose of this section until the owner notifies the Township of Green of a change of the authorized agent or until the owner files a new annual registration statement. The designation of an authorized agent in no way releases the owner from any requirement of this section.

SECTION 14-4 - FEE SCHEDULE: OWNERS

The initial registration fee for each building shall be \$500. The fee for the first renewal is \$1,500. The fee for the second renewal is \$3,000. Subsequent renewals beyond the second renewal, shall be \$5,000. Initial fee shall be prorated according to the month of registration and renewal fees shall be credited when a property becomes legally occupied during a renewal period.

Vacant and Abandoned Property Registration Fee Schedule

Registration	Fee
Initial registration (per property)	\$500
First renewal of registration (per property)	\$1,500
Second renewal of registration (per property)	\$3,000
Subsequent renewals beyond second renewal	\$5,000

SECTION 14-5 - REQUIREMENTS FOR OWNERS OF VACANT AND ABANDONED PROPERTY.

- a. The owner of any building that has become vacant or abandoned property, and any person maintaining, operating or collecting rent for any such building that has become vacant, shall, immediately:
 1. Post a sign affixed to the inside of the building indicating the name, address and telephone number of the owner, the owner's authorized agent for the purpose of service of process (if designated pursuant to Subsection 14-3 of this section), and the person responsible for the day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size and placed in such a location so as to be legible from the nearest public street or sidewalk, whichever is nearer, but shall be no smaller than 15 inches by 17 inches; and
 2. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the Code of the Township of Green and maintain the sign required in Subsection 14-5(a)(1) above until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete; and
 3. Make provision for the maintenance of the lawn and yard, including regular grass cutting and leaf and brush removal and shall also comply with all applicable provisions of the Code of the Township of Green; and
 4. Make provision for the cessation of the delivery of mail, newspapers and circulars to the property, including having the property listed on the exclusion list maintained by the Township of Green for the delivery of circulars and advertisements to the property; and
 5. Make provision for the winterizing of the property by the cessation of water service to the property and the draining of water lines; other than buildings with a fire sprinkler system, and
 6. Make provision for the cessation of electric or gas utility services to the property; other than buildings with a fire sprinkler system, and

7. Make provision for the regular maintenance of the exterior of the property.

SECTION 14-6 - ADMINISTRATION

The Township of Green Mayor and Committee may issue rules and regulations for the administration of the provisions of this section.

SECTION 14-7 - VIOLATIONS AND PENALTIES

- a. Any person, persons, firm, corporation or other entity violating any of the provisions of this Chapter shall, upon conviction thereof, be liable to the penalties set forth in Chapter I, Section 1-5 General Penalty. Each and every day that the violation continues shall constitute a separate offense.
- b. For purposes of this section, failure to file a registration statement in time, failure to provide correct information on the registration statement, failure to comply with the provisions of Subsection 14-5 of this section, or such other matters as may be established by the rules and regulations of the Township of Green shall be deemed to be a violation of this section.

SECTION 14-8 - COMPLIANCE WITH OTHER PROVISIONS

Nothing in this section is intended to nor shall be read to conflict or prevent the Township of Green from taking action against buildings found to be unfit for human habitation or unsafe structures as provided in applicable provisions of the Code of the Township of Green and/or the Uniform Construction Code. Further, any action taken under any such code provision other than the demolition of a structure shall not relieve an owner from its obligations under this section.

SECTION 14-9 - REQUEST FOR EXEMPTION

Any owner having received notice from the Township that their property has been determined to be either vacant or abandoned may make a request in writing to the Township for an exemption from any of the provisions of this chapter by demonstrating to the Township such special circumstances peculiar to the property that warrants either a temporary or permanent exemption from any of the provisions of this Chapter. In the event of a denial of any such exemption request, the owner shall have the right to file an appeal in accordance with the provisions of Section 14-10 hereof.

SECTION 14-10 - APPEALS

Any owner having received notice from the Township that their property has been determined to be either vacant or abandoned shall have the right to appeal any such determination by any Township official directly to the Governing Body of the Township of Green. Any such appeal shall be taken within forty-five (45) days of the date of the receipt of notice from the Township of such vacant or abandoned property determination. The appeal shall be in writing and served on the Township Clerk with a copy to the Township's Public Officer. Upon the filing of the appeal, all proceedings against the property shall be

stayed pending the appeal process. The Governing Body shall schedule a hearing on the appeal as soon as practical at a regularly scheduled or special meeting of the Township Committee, at which time the property owner shall have the right to present relevant evidence to the Township Committee that the property is neither vacant or abandoned. Any such property owner shall have the right to be represented at any such hearing and shall have the right to call witnesses and present other relevant proof. The Mayor shall preside all such hearings, which shall to the extent applicable, be in accordance with the provisions of N.J.S.A. 40:55D-10.

ARTICLE II - FORECLOSURES

SECTION 14-11 – RESIDENTIAL OR COMMERCIAL FORECLOSURES

- a. The Creditor filing a summons and complaint in an action to foreclose shall, in addition to the notice provided to the municipality pursuant to N.J.S.A. 46:10B-51 register the residential or commercial property with the Township's Property Registration Program as a property in foreclosure.
- b. Registration as a Property in Foreclosure. The Creditor must provide the municipality with:
 1. The information pursuant to Sections 14-2 and 14-3 and comply with Section 14-5;
 2. The date the summons and complaint in an action to foreclose on a mortgage that was filed against the subject property, the court in which it was filed and the docket number of the filing;
 3. Identify whether the property is vacant and abandoned in accordance with the definitions in Section 14-1.
 4. If there is any change in the name, address or telephone number for a representative, agent or individual authorized to accept service on behalf of a Creditor required to register pursuant to the Property Registration Program following the filing of the summons and complaint, the Creditor shall update the Property Registration Program within ten (10) days of the change in that information;
 5. If there is any change in the property's status, update the property registration with the Township's Property Registration Program to reflect the change;
 6. If the Creditor is located out-of-state, the information of an in-state representative or agent to act for the foreclosing Creditor.
- c. The Creditor filing a summons and complaint in an action to foreclose shall be responsible for the care, maintenance, security, and upkeep of the exterior of the property if the property is vacant and abandoned at any time while the property is registered with the Property Registration Program.
- d. A foreclosed property is considered vacant and/or abandoned if it meets the definitions of Section 14-1.
- e. In the case of a violation for failure to provide care, maintenance, security, and upkeep of the exterior of vacant and abandoned property, such notice shall require

the person or entity to correct the violation within thirty (30) days of receipt of the notice, or within ten (10) days of receipt of the notice if the violation presents an imminent threat to public health and safety. In addition, Sections 14-7 and 14-10 shall apply.

- f. Fees. The Creditor will pay an annual registration fee of:
 - 1. \$500.00 per property annually for any property that is required to be registered because a summons and complaint in an action to foreclose was filed by the Creditor.
 - 2. An additional \$2,000.00 per property annually if the property is vacant or abandoned when the summons and complaint in an action to foreclose is filed, or becomes vacant and abandoned pursuant to the definition in the ordinance at any time thereafter while the property is in foreclosure.
 - 3. The registration fee shall be due on: January
- g. Any fines imposed pursuant to this section shall commence thirty-one (31) days following receipt of the notice of violation, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence eleven (11) days following receipt of the notice.
- h. Penalties of out-of-state Creditors. An out-of-state Creditor who fails to appoint an in-state representative or agent after the 10th day of the period set forth in N.J.S.A. 46:10B-51 shall be subject to a fine of \$2,500.00 for each day of the violation.
- i. 20% of any money collected pursuant to this section shall be utilized by the municipality for code enforcement.

SECTION 14-12 – PROVISIONS ONLY APPLICABLE TO COMMERCIAL PROPERTIES

- a. For the purposes of this section only, “Creditor” means a State chartered bank, savings bank, savings and loan association or credit union, any person required to be licensed under the provisions of the “New Jersey Residential Mortgage Lending Act,” N.J.S.A. 17:11C-51 through N.J.S.A. 17:11C-89, and any entity acting on behalf of the Creditor named in the debt obligation including, but not limited to, servicers. For purposes of this section, a Creditor shall not include the State, a political subdivision of the State or a State, county or local government entity, or their agent or assignee, such as the servicer.
- b. A Creditor serving a summons and complaint in an action to foreclose on a mortgage on commercial property shall, within ten (10) days of serving the summons and complaint, notifying the Township Clerk that a summons and complaint in an action to foreclose on a mortgage has been filed against the subject property.
- c. The notice shall contain the full name, address, and telephone number for the representative of the Creditor who is responsible for receiving complaints of property

ORDINANCE NO. 2023-05
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

maintenance and code violations and the full name and contact information for any person or entity retained by the Creditor or a representative of the Creditor to be responsible for any care, maintenance, security or upkeep of the property.

- d. The notice may contain information about more than one property, and shall be provided by mail and electronic mail communication.
- e. The Township Clerk shall forward a copy of the notice to the Public Officer or shall otherwise provide it to any other local official responsible for administration of any property maintenance or public nuisance code.
- f. The notice shall also include the street address, lot and block number of the property.
- g. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a Creditor required to be provided in a notice pursuant to this paragraph following the filing of the summons and complaint, the Creditor shall provide a notice to the Township Clerk containing the updated name, address or telephone number within ten (10) days of the change in that information.
- h. If the owner of a commercial property vacates or abandons any property on which a foreclosure proceeding has been initiated or if a commercial property becomes vacant at any point subsequent to the Creditor's filing the summons and complaint in an action to foreclose on a mortgage against the subject property, but prior to vesting of title in the Creditor or any other third party, and the exterior of the property is found to be a nuisance or in violation of any applicable State or local code, the Township Clerk shall notify the Creditor or the representative or agent.
- i. The Township shall include a description of the conditions that give rise to the violation with the notice of violation and shall provide a period of not less than thirty (30) days from the Creditor's receipt of the notice for the Creditor to remedy the violation.
- j. If the Creditor fails to remedy the violation within that time period, the Township may impose penalties allowed for the violation of municipal ordinances.
- k. If the Township expends public funds in order to abate a nuisance or correct a violation on a commercial property in situations in which the Creditor was given notice pursuant to the provisions of subsection h of this section, but failed to abate the nuisance or correct the violation as directed, the Township shall have the same recourse against the Creditor as it would have against the title owner of the property, including, but not limited to, the recourse provided under N.J.S.A. 55:19-100.

**ARTICLE III - MUNICIPAL POWERS TO REHABILITATE
ABANDONED PROPERTIES**

SECTION 14-13 - MUNICIPAL POWERS TO REHABILITATE ABANDONED PROPERTY

The Township of Green hereby grants to itself all such powers granted to municipalities by the State of New Jersey for the rehabilitation of abandoned property. Such powers are set forth, inter alia, in the "Abandoned Properties Rehabilitation Act" (N.J.S.A. 55:19-78 et seq.) and in applicable portions of the "New Jersey Urban Development Corporation Act" (N.J.S.A. 55- 19-1 through -77). These state statutory powers are collectively referred to herein as the "enabling statutes."

SECTION 14-14 - PUBLIC OFFICER

The Public Officer, as defined in N.J.S.A. 55:19-80, who is responsible for executing the provisions of this chapter for the rehabilitation of abandoned property, and enforce the requirements of Chapter 14 is the Township Clerk and such other positions or individuals as may be designated by resolution of the Township Committee.

SECTION 14-15 - ABANDONED PROPERTY

The Public Officer shall designate a property as an "abandoned property" if said property meets the criteria set forth in N.J.S.A. 55:19-81 (abandoned property criteria) and/or N.J.S.A. 55:19-82 (nuisance property criteria). The Public Officer's designation is limited by the provisions of N.J.S.A. 55:19-83.

SECTION 14-16 - ABANDONED PROPERTY LIST

The Public Officer shall establish an Abandoned Property List pursuant to N.J.S.A. 55:19-55. An interested party (as that term is defined in N.J.S.A. 55:19-105a) may request that the Public Officer include a property on the Abandoned Property List, pursuant to N.J.S.A. 55:19-105.

SECTION 14-17 - RIGHTS OF OWNER OF ABANDONED PROPERTIES

- a. The owner of a property on the Abandoned Property List has such rights designated to said owner by the enabling statutes. Such powers include but are not limited to:
1. Challenging the inclusion of a property on the Abandoned Property List, pursuant to N.J.S.A. 55:19-55e;
 2. Seeking removal from said list, pursuant to N.J.S.A. 55:19-57 and 55:19-103;
 3. Petitioning for reinstatement of control and possession, pursuant to N.J.S.A. 55:19-92 et seq.

SECTION 14-18 - MUNICIPAL POWERS

- a. Township of Green has such powers and rights regarding abandoned properties as set forth in the enabling statutes. Such powers include but are not limited to:
1. Sale of tax lien, pursuant to N.J.S.A. 55:19-56;
 2. Special tax sales, pursuant to N.J.S.A. 55:19-101;
 3. Foreclosing the right to redemption, pursuant to N.J.S.A. 55:19-58;
 4. Recourse directly against property owner, pursuant to N.J.S.A. 55:19-100;
 5. Possession and control of property, pursuant to N.J.S.A. 55:19-84 to 55:19-92 et seq.;
 6. Rehabilitation and reuse of property, while in possession and control, pursuant to N.J.S.A. 55:19-90;
 7. Borrowing money and making applications for rehabilitation of property, while in possession and control, pursuant to N.J.S.A. 55:19-91;
 8. Sale of property, pursuant to N.J.S.A. 55:19-96;
 9. Purchase of property, pursuant to N.J.S.A. 55:19-96;
 10. Recover rehabilitation costs by lien on property, pursuant to N.J.S.A. 55:19-98;
 11. Clearance, development, redevelopment or repair of property through power of eminent domain, pursuant to N.J.S.A. 55:19-56, 55:19-102.

SECTION 14-19 - RIGHTS OF UTILITIES

Electric and natural gas utilities are granted such rights to abandoned properties as are set forth in N.J.S.A. 55:19-106.

SECTION 14-20 - INTERPRETATION

All references in this chapter to state statutes include reference to all amendments thereto. References to particular sections of the enabling statutes are for ease of reference, but may not be exhaustive and are not meant to be exclusive of other applicable statutory provisions contained in the enabling statutes or elsewhere in the New Jersey statutes.

SECTION 2:

All ordinances or parts of ordinances of the Township of Green inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 3:

If any section, subsection, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portion of this ordinance.

SECTION 4:

This law shall take effect immediately upon final passage, approval and publication as required by law.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Mark Zschack, RMC, Township Clerk



Margaret Phillips, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			

INTRODUCED: March 20, 2023
ADOPTED: April 3, 2023

ADVERTISED: March 24, 2023
ADVERTISED: April 7, 2023

**RESOLUTION 2023-79
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY**

APPOINTMENT OF ADMINISTRATIVE AGENT

WHEREAS, the Township of Green has a need to award a contract for the services of Administrative Agent; and

WHEREAS, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

WHEREAS, the cost of this contract is not anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and

WHEREAS, J. Caldwell & Associates have submitted a proposal March 20, 2023; and

WHEREAS, J. Caldwell & Associates have completed and submitted the required Business Entity Disclosure Certification; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2023 budget for this contract;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Green authorizes a contract with J. Caldwell & Associates (Jessica Caldwell, Administrative Agent) pursuant to the attached proposal; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

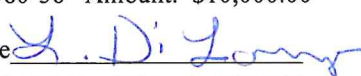
DATED: April 3, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the meeting held on April 3, 2023.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Certification of Funds
The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2023 Proposed Municipal Budget Account: 16-380-56 Amount: \$10,000.00
CFO Signature 

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2023-80
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME AND ACCOUNT #</u>	<u>AMOUNT</u>
18	62	Samuel Diaz – 15 Woodfield Rd. 14-288-70-2008-00	\$579.09

DATED: April 3, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 3, 2023.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout			√			
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			

**RESOLUTION 2023-81
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

“AUTHORIZING THE TOWNSHIP OF GREEN TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF SUSSEX, NEW JERSEY FOR THE COUNTY FIRE MARSHAL TO ENFORCE THE UNIFORM FIRE SAFETY ACT, THE STATE FIRE SAFETY CODE AND RELEVANT REGULATIONS”

WHEREAS, the Township of Green is in need of an individual to work for the Township of Green to enforce the Uniform Fire Safety Act, N.J.S.A. 52:27D-192, et seq., the State Fire Safety Code, N.J.A.C. 5:70-4.1, et seq. and relevant regulations; and

WHEREAS, the Township of Green and the County of Sussex have determined that it would be mutually beneficial to enter into a Shared Services Agreement whereby the County’s Fire Marshal would perform the similar services to the Township; and

WHEREAS, the Township of Green and the County of Sussex desire to enter into a Shared Services Agreement effective July 1, 2023 through June 30, 2028, which will allow the County’s Fire Marshal to share office hours with the Township of Green Monday through Friday, between the hours of 8:30 a.m. and 4:30 p.m.; and

WHEREAS, the parties have the authority to enter into a Contract for the joint provision of the services pursuant to N.J.S.A 40A:65-4, et seq.; and

WHEREAS, the DCA has reviewed and approved the Shared Services Agreement with the County of Sussex.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, as follows:

1. The Township Mayor is hereby authorized to execute this Shared Services Agreement between the Township of Green and the County of Sussex, New Jersey.
2. This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to Ron Tappan, Administrator, County of Sussex; Virgil R. Rome, Jr., Sussex County Fire Marshal; Michael F. Strada, Sussex County Sheriff; and Director, Division of Local Government Services.

DATED: April 3, 2023

RESOLUTION 2023-81
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 3, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Rose	√		√			
Raffay			√			
Mayor Phillips			√			

**RESOLUTION 2023-82
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

BILLS LIST (03/17/2023 to 03/29/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 03/17/2023 to 03/29/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 3, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 3, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/03/2023 For bills from 03/17/2023 to 03/29/2023

Check#	Vendor	Description	Payment	Check Total
1884	1770 - Advance Auto Parts	PO 15777 Auto Parts	273.92	273.92
11885	1940 - Amazon	PO 15939 2023 Brother color laser printers	1,099.98	1,099.98
11886	1197 - AmeriMark Direct Inc.	PO 15946 Supplies for Clean Communities 2023	248.15	248.15
11887	33 - AT&T	PO 15912 Long Distance 2023	89.94	89.94
11888	138 - Aurora Electrical Supply LLC	PO 15820 Outdoor Lighting 2023	56.55	56.55
11889	14 - Blue Diamond Disposal, Inc.	PO 15767 2023 Waste & Recycling Collection	25,000.00	25,000.00
11890	1908 - Brady & Correale, LLP	PO 15908 Land Use Board Legal Services	668.75	668.75
11891	1730 - Durable Door Company	PO 15327 Door Repairs-DPW	660.00	660.00
11892	528 - Griffith-Allied Trucking LLC	PO 15831 Diesel Fuel Delivery 2023	1,744.93	
		PO 15832 Gasoline Delivery 2023	1,260.99	3,005.92
11893	120 - Harold E. Pellow & Associates, Inc.	PO 15513 Pequest Rd - Phase I	36.00	
		PO 15764 County Connector Trail-Phase III	5,304.26	
		PO 15972 2023 Engineering Services	931.50	
		PO 15973 Creek Rd I & II Engineering Design & Ins	207.00	6,478.76
11894	188 - Home Depot Credit Services	PO 15828 Supplies 2023	547.52	547.52
11895	190 - JCP & L	PO 15894 Street Lighting 2023	42.23	
		PO 15897 Airport Electric Bill 2023	4.77	
		PO 15961 February Electric Bill 2023	1,053.24	1,100.24
11896	186 - Municipal Information System, Inc.	PO 15900 Annual Maintenance/Support 2023 RoadRunn	450.00	450.00
11897	1960 - Navitend	PO 15788 2023 Agreement Office 365	820.00	820.00
11898	41 - NJ Planning Officials	PO 15892 Registration for Jason Miller/Sam Diaz	170.00	
		PO 15958 Registration Robert Cahill 4/22/23	85.00	255.00
11899	165 - Oriental Trading Co.	PO 15940 Easter Egg Hunt 4/2/23	293.78	293.78
11900	177 - RoNetco Supermarkets Inc.	PO 15962 Chocolate Bunnies Egg Hunt 2023	150.00	150.00
11901	2016 - Schenck, Price, Smith & King, LLP	PO 15922 Tax Appeals	675.68	675.68
11902	1834 - Skylands Risk Management Inc.	PO 15948 Insurance for Recreation Programs 2023	1,088.00	1,088.00
11903	114 - Sussex County MUA	PO 15843 Municipal/Household 2023	4,481.28	4,481.28
11904	71 - Tax Collector/Treasurers Assoc NJ	PO 15791 Membership Dues 2023 - Karen Ferrone	100.00	100.00
11905	389 - Tilcon New York, Inc.	PO 15614 Pequest Rd Phase I - Milling & Paving	2,959.75	2,959.75
11906	34 - Verizon	PO 15970 March Phone Bill 2023	902.42	902.42
	TOTAL			51,405.64
	Total to be paid from Fund 01 CURRENT FUND	42,650.48		
	Total to be paid from Fund 02 FEDERAL & STATE GRANTS	248.15		
	Total to be paid from Fund 04 GENERAL CAPITAL	3,202.75		
	Total to be paid from Fund 22 OPEN SPACE TAX	5,304.26		
		-----		51,405.64

Checks Previously Disbursed

9999	Payroll Account	3/30/2023	45,346.33	3/28/2023
9999	Payroll Account	PO# 15965 PERS Annual Employer Contribution	146,394.00	3/20/2023
9999	Green Twp Board of Education	PO# 15773 School Tax	865,001.17	3/20/2023
11621	Municipal Information System, Inc.	Lost in mail	-450.00	3/22/2023 *MANUAL VOID*
11878	Verizon Wireless	Multiple:	285.21	3/20/2023
11879	GateHouse Media New York Holdings Inc	PO# 15834 Legal Ads 2023	409.24	3/20/2023
11880	NJ Planning Officials	PO# 15905 2023 Membership Dues Kim Mantz	325.00	3/20/2023
11881	NJAPZA	PO# 15964 2023 Membership dues - Kim Mantz	100.00	3/20/2023
11882	GateHouse Media New York Holdings Inc	PO# 15564 Legal Ads	156.42	3/20/2023
11883	Municipal Information System, Inc.	PO# 15967 Annual Maintenance/Support 2022 Ro	450.00	3/22/2023

			1,058,467.37	
			-450.00	*VOIDED

			1,058,017.37	

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/03/2023 For bills from 03/17/2023 to 03/29/2023

Check#	Vendor	Description	Payment	Check Total
<hr/>				
Totals by fund		Previous Checks/Voids	Current Payments	Total
<hr/>				
Fund 01	CURRENT FUND	1,058,017.37	42,650.48	1,100,667.85
Fund 02	FEDERAL & STATE GRANTS		248.15	248.15
Fund 04	GENERAL CAPITAL		3,202.75	3,202.75
Fund 22	OPEN SPACE TAX		5,304.26	5,304.26
<hr/>				
BILLS LIST TOTALS		1,058,017.37	51,405.64	<u>1,109,423.01</u>

**RESOLUTION 2023-83
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF TAXES FOR
100% PERMANENT AND TOTAL DISABLED VETERAN, BLOCK 6, LOT 17**

WHEREAS, Daniel Munoz, who resides at and is the assessed owner of certain real estate in the Township of Green, County of Sussex, State of New Jersey known as Block 6, Lot17 located at 17 Shotwell Road was declared a 100% Permanent and Total Disabled Veteran; and

WHEREAS, Daniel Munoz has applied for and been granted the status of 100% Permanent and Total Disabled Veteran by the United States Veteran's Administration as of September 27, 2022; and

WHEREAS, the Green Township Tax Assessor received the application on March 16, 2023, and has confirmed Daniel Munoz is qualified to receive said exemption effective March 16, 2023; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.30, any such disabled veteran is entitled to tax exempt status for their home; and

WHEREAS, per Township of Green Ordinance 2022-07:

2-65 *100% Disabled Veterans Tax Refund.*

For a veteran, or his or her surviving spouse or domestic partner, entitled to exemption under N.J.S.A. 54:4-3.30, after a formal written request for refund of property taxes, submitted to the Township Tax Assessor with all required documentation, including the Total Disability Termination Letter issued by the United States Department of Veterans Affairs, the Township Committee, by appropriate resolution, shall refund taxes previously paid only for the period of time commencing on the date that the fully completed disabled veteran tax exemption application, with all required documentation is filed with the Tax Assessor by the veteran, or his surviving spouse or domestic partner, was received by the Township Tax Assessor.

No further or additional refund of taxes shall be permitted, regardless of the date of the disability of the veteran as determined by the United States Department of Veterans Affairs.

RESOLUTION 2023-83
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the property known as 17 Shotwell Road, Block 6 Lot 17 is hereby exempt from taxation since the property owner, Daniel Munoz, is a 100% Permanent and Total Disabled Veteran, and any property taxes on said property paid after March 16, 2023, shall be cancelled from the 2023 tax billing and authorize a refund totaling \$579.52 of previously paid 2023 property taxes.

DATED: April 3, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 3, 2023.



Mark Zschack, RMC, Township Clerk

cc: Karen Ferrone, Tax Collector
Linda Di Lorenzo, CFO
Penny Holenstein, Tax Assessor

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay			√			
Rose		√	√			
Mayor Phillips			√			

**RESOLUTION ES 2023-07
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:
 Personnel Contract Negotiation Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: April 3, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 3, 2023.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			